

Harrison Hills City Board of Education
Meeting Held June 25, 2020

The Harrison Hills City Board of Education met in regular session on June 25, 2020 in the auditorium of Harrison Central at 6:00 pm. The following members were present: Mr. Watson, Mr. Allen, Mrs. Kenny, Mrs. Mattern and Mr. Banks. An audio recording is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mr. Allen made the motion, seconded by Mrs. Kenny that the board approve the minutes of May 28, 2020 and the following correction to page 2 of 6 for November 21, 2019:

Repay Sept 19 Advance From 439-5210-9920 to 001-7410-921
(correction the from and to; need reversed)

On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mrs. Mattern made the motion, seconded by Mr. Banks, that the agenda and addendum be approved as presented. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

Treasurer's Report

Mrs. Kenny made the motion, seconded by Mr. Allen, that the following treasurer's report be approved:

Financial: The financial report for the month of May, 2020 along with the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of June, 2020 and the following then and now certifications:

Page	Vendor	Invoice	Amount
16	Jefferson Co ESC	1183B	\$ 9,171.30
21	Renaissance Learning, Inc.	All Invoices	\$25,704.00
27	CDW	XVJ6363	\$ 6,458.13
36	Ohio Valley ESC	OAKVIEW – Apr	\$ 6,380.00
37	Stanbury Uniforms, LLC	All Invoices	\$43,947.50

Harrison Hills City Board of Education
Meeting Held June 25, 2020

Advances/Transfer:

From 022-9140 to 022-9100 to close FY	\$ 15,000.00	022-7410-921-9140	022-5210-9100
from 022-9120 to 022-9102 to close FY	\$ 15,071.00	022-7410-921-9120	022-5210-9102
From 022-9140 to 022-9220 close FY	\$ 10,000.00	022-7410-921-9140	022-5210-9220
From 022-9210 to 022-9220 close FY	\$ 27,394.49	022-7410-921-9210	022-5210-9220
From 001 to 587-9992 close FY	\$ 2,474.43	001-7410-921	487-5210-9992
From General Fund to Athletics to Close Mar20	\$ 500.00	001-7200-910	300-5100-911A
from General Fund to Athletic for close FY	\$ 7,750.00	001-7200-910	300-5100-911A

Appropriation Revisions:

General	001	\$ (2,924,207.41)
Bldg Proj	002-9016	\$ (1,409,112.50)
Perm. Improve	003	\$ (63,744.34)
New Schools	003-9099	\$ (280.95)
Local Share Bldg Fund	004	\$ (213,141.27)
Lunchroom	006	\$ (35,271.00)
Barr	008	\$ (5,600.35)
Local Share Bldg Proj	010	\$ (772,970.88)
Resident Educator	014	\$ (11.47)
Unclaimed Monies	022	\$ (5,659.09)
FCFC	022	\$ 47,104.10
Help Me Grow	022	\$ (32,359.46)
Self Insurance	024	\$ (333,716.01)
Classroom Asst.	034	\$ (466,500.00)
Student Activity	200	\$ (16,013.10)
Athletic	300	\$ (20,000.00)
Preschool	439	\$ (12,358.32)
One Net	451	\$ (3,600.00)
Student Wellness	467	\$ (484,117.00)
Misc State Grants	499	\$ (40,000.00)
Title VI-B	516	\$ (55,165.67)
Title I	572	\$ (113,265.30)
573-Title VI	573	\$ 5.83
Preschool	587	\$ (0.08)
Title II A	590	\$ (9,789.51)
Misc Federal Grants	599	\$ (31,872.76)

Records Commission: The records commission met at 5:45pm. Those in attendance were Mrs. Harding, Mrs. Snider, Mr. Watson, Mr. Allen, Mrs. Kenny, Mrs. Mattern, Mr. Banks and Mr. Morgan. Mrs. Harding shared that due to the COVID pandemic and its impact, that the files for inactive employees have not

Harrison Hills City Board of Education

Meeting Held June 25, 2020

been reviewed in order to have them scanned for permanent files by SCView. The goal of the fiscal staff and superintendent's secretary is to have that done during FY21. In addition, the other files will be moved to the basement of the John Stephenson Center.

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

Staff Report

Mr. Hibbs spoke to the board concerning the Buckeye 8 League. Harrison Central will be moving from South to the North division of the Buckeye 8. This is due to Buckeye Local leaving the League and Cambridge coming in. In addition, the League now has a commissioner.

Mr. Watson asked Mr. Hibbs is the COVID guidelines working for our athletic programs and Mr. Hibbs said yes and that we will be able to move to the next phase.

Mr. Morgan then shared that each station was a packet of academic information concerning the Needs Assessment for our district. It is not required for this year but will be next year. Mr. Watson asked are we answering based on our district data or state data and Mr. Morgan said our data.

Superintendent's Report/Correspondence

- Mrs. Snider thanked Mrs. Kenny, Mr. Banks, Mr. Morgan, Mrs. Harding and Mr. Spahn for their time related to OAPSE negotiations. She was pleased to share that we have a tentative agreement.
- She has also been in contact with our local health department. They are working with other health departments to develop a code system, identify problems and develop guidelines. At this time, to start school, it appears that the district will need to develop 3 flexible plans – go as usual, blended learning or not go at all. Additional information is needed from the State before moving forward with a plan.

Board Member Committee Report

Mrs. Kenny shared that Mrs. Snider already has mentioned that negotiations have wrapped up.

Executive Session

Mr. Allen made the motion, seconded by Mr. Banks, that the board adjourn into executive session at 6:31 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute and sale of property. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen,

Harrison Hills City Board of Education

Meeting Held June 25, 2020

yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president reconvened the meeting at 8:46 pm.

Mr. Watson asked that an additional item be added under personnel: Approve for the 2019-2020 school year the following supplemental position for Mark Smith, Karli Ray and Baily Ray as Co-Assistant Musical Play Director with the salary to be split three ways. In addition, Item S needs removed under Business & Operations – for use of Wagner Field for graduation.

Personnel

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mrs. Mattern, to approve the following:

- Retire/Miller: Approve the retirement of Mike Miller effective May 31, 2020.
- Confirm Assign: Confirm the assignment of the following staff members for the 2020-2021 school year:
- | | |
|--------------|---------------------------------------|
| Tammy Crall | 5.5 hrs per day |
| Jodi Lash | 5.34 hrs .per day |
| Rob Richards | Online Intervention Summer Specialist |
| Amy Sedgmer | Intervention Specialist HCJSHS |
- Employ – HMG: Approve Alyssa Lane for HMG beginning June 29, 2020. (Pending BFBI)
- Supplementals: Approve the following supplementals for the 2020-2021 school year. The supplemental contract is contingent upon the supplemental activity not being cancelled by State of Ohio Executive, Department or Agency Order or any other order or directive of duty authorized Ohio State Officials in relation to COVID-19 that may occur during the pending Governor Mike DeWine’s March 10, 2020 Executive Order 2020-01D.
- | | |
|-----------------|--------------------------------|
| Clayton Crosier | Football Jr. High Assistant |
| Ed Bengier | Co-Football Jr. High Assistant |
| Will Cogar | Co-Football Jr. High Assistant |
| Darrin Young | Softball Varsity |
| John Blatter | Softball Varsity Assistant |
| Ian White | Football Freshman Assistant |
| Sarah Hawthorne | Student Council Advisor |
- Suppl Volunteers: Employ the supplemental volunteers for the 2020-2021 school year:
- | | |
|-----------------|----------------------------------|
| Lucas Puskarich | Varsity Soccer |
| Mark Smith Jr. | Football Jr. High |
| Bryce Wade | Football Jr. High (Pending BFBI) |
| John Stillwagon | Football Varsity Assistant |
| Cael McAfee | Football Jr. High |

Harrison Hills City Board of Education

Meeting Held June 25, 2020

Employ Admin: Approve Todd Dunlap for a four (4) year administrative contract as Assistant Principal effective August 1, 2020.

Resign Suppl: Approve the resignation of Mike Angelozzi as Varsity Assistant Basketball for the 2020-2021 school year.

Employ F/T Subs: Employ the following as full-time substitutes for the 2020-2021 school year: The substitute teacher contract is contingent upon the substitute teacher activity not being cancelled by State of Ohio Executive, Department or Agency Order or any other order or directive of duty authorized Ohio State Officials in relation to COVID-19 that may occur during the pending Governor Mike DeWine's March 10, 2020 Executive Order 2020-01D.

William Walker

Bill Bryant

19-20 Suppl: Approve for the 2019-2020 school year the following supplemental position

Karli Ray

Co Assistant Musical Director

Bailie Ray

Co Assistant Musical Director

Mark Smith

Co Assistant Musical Director

The salary to be split three ways.

On roll call vote: Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the motion approved.

Business & Operation

Upon the superintendent's recommendation, Mr. Banks made the motion, seconded by Mrs. Kenny, that the board approve the following:

Approve Policies: Approve the 2nd reading and adopt the following policies:

- 1.15 – Board of Education
- 2.00 – Employment of the Superintendent
- 2.04 – Employment of Principals and Other Administrators
- 4.05 – Tutoring District Students for Profit
- 6.10 – Student Attendance Accounting/Missing Children
- 6.16 – Student Records
- 6.42 – Prohibition from Extra-Curricular Activities
- 7.34 – Career Advising
- 9.02 – School Visitors

Harrison Hills City Board of Education

Meeting Held June 25, 2020

Handbooks: Approve the Harrison Central High School, Harrison Central Elementary and the OVLA student handbooks for the 2020-2021 school year.

Athletic Petty Cash: Approve an athletic petty cash checking account. The account will be used for the purpose of paying officials and security personnel who perform services at athletic events during the 2020-2021 school year. Raymond Hibbs, Athletic Director, will maintain the records and work in cooperation with the Treasurer in managing and accounting for the funds in the appropriate manner. The Athletic Director and Treasurer are designated as those officials that may access the account via a bank check. The maximum amount that may be paid to an official is \$500.00. A list of officials/security must be provided prior to any payment. The list will be approved by the Treasurer or Assistant Treasurer. If accounting discrepancies occur at any time during the school year, in which they cannot be corrected, the Treasurer will have the authority to close the account.

Cafeteria Prices: Approve the following Cafeteria Prices:

Elementary Lunch	\$2.90
Jr. High/High School Lunch	\$3.00
Adult Breakfast	\$2.50
Adult Lunch	\$3.75

OSP Insurance: Approve Ohio School Plan for the district's liability, auto, property violence, cyber and with pollution coverage from 7/1/20 through 6/30/21.

Change Order: Approve Change Order 169 for the credit of \$157,620.89 for removing technology data switches, wireless access points and servers from project. These items were provided through E-Rate program.

CCP MOU: Approve College Credit Plus MOU with Belmont College for 2020-2021.

Sale of Pers Prop: Approve the advertisement of the sale of the following personal property that is no longer needed and is not regularly used and value is less than \$10,000 – 5 Man Sled

Library Budget: Approve the 2021 Budget for the Puskarich Public Library.

Wallace Fencing: Approve Wallace Fencing to install black vinyl chain link fence at school facility.

ESY COTA Agree: Approve ESY COTA Service Agreement with ECOESC for FY21.

Harrison Hills City Board of Education

Meeting Held June 25, 2020

Co-Op Jeff DD: Approve the Cooperative Agreement with Jefferson Co. Board of DD for FY21.

Temp Approp: Approve the temporary appropriations for FY21.

General	001	\$ 30,000,000.00
Bldg Proj	002	\$ 1,440,312.50
Perm Improve	003	\$ 3,000,000.00
Local Share Bldg Fund	004	\$ 322,000.00
Lunchroom	006	\$ 758,000.00
Barr	008	\$ 50,000.00
Local Share Bldg Proj	010	\$ 1,500,000.00
Principal	018	\$ 60,000.00
Other Grants	019	\$ 11,000.00
Unclaimed Monies	022	\$ 4,500.00
FCFC	022	\$ 113,000.00
Help Me Grow	022	\$ 827,000.00
Self Insurance	024	\$ 4,600,000.00
Classroom Asst.	034	\$ 500,000.00
Capital Improvement	070	\$ 7,941,000.00
Student Activity	200	\$ 75,000.00
Athletic	300	\$ 150,000.00
Preschool	439	\$ 312,000.00
One Net	451	\$ 5,400.00
Student Wellness	467	\$ 500,000.00

Harrison Hills City Board of Education
Meeting Held June 25, 2020

Misc State Grants	499	\$ 6,678.62
Title VI-B	516	\$ 450,000.00
Title I	572	\$ 650,000.00
Preschool	587	\$ 12,000.00
Title II A	590	\$ 125,000.00
Misc Federal Grants	599	\$ 75,000.00

Sheriff Contract: Approve the Safety and Security Services Agreement with the Harrison County Sheriff's Office from July 1, 2020 through June 30, 2021.

Audiograms: Approve the Harrison County Health Department personnel to administer audiograms to school bus drivers.

Bus Physicals: Approve Harrison Community Hospital to administer the required physical examinations to school bus drivers for the 2020-2021 school year. The Board will assume financial responsibility for such exams until June 30, 2020. Then it becomes the financial responsibility of the driver.

Accept/Award Bids: Accept and award the vehicle bids to Collin Albaugh for the Super Duty Ford F250 and GMC Trucks.

On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

Students

Upon the superintendent's recommendation, Mrs. Mattern made the motion, seconded by Mr. Banks, that the board approve the open enrollment students for the 2020-2021 school year.

Last	First	Grade	HHCS D	Home School
Applegarth	Regan	4	Harrison Central Elementary	Union Local
Applegarth	Rori	1	Harrison Central Elementary	Union Local
Basich	Cami	10	HCJSHS	Buckeye Local
Bonecutter	Leland	6	Harrison Central Elementary	Indian Creek
Bryant	Aubrey	2	Harrison Central Elementary	Claymont

Harrison Hills City Board of Education
Meeting Held June 25, 2020

Bryant	Cael	5	Harrison Central Elementary	Claymont
Bryant	Brasen	1	Harrison Central Elementary	Claymont
Busefink	Emily	11	HCJSHS	Indian Creek
DiMichele	Gabrielle	10	HCJSHS	Steubenville City
Grabits	Joseph	K	Harrison Central Elementary	Indian Creek
Greer	Kaitlyn	8	HCJSHS	Buckeye Local
Greer	Benjamin	10	HCJSHS	Buckeye Local
King	Heaven	2	Harrison Central Elementary	Buckeye Local
Miller	Caleb	8	HCJSHS	Buckeye Local
Miller	Grace	7	HCJSHS	Buckeye Local
Moodie	Haley	11	HCJSHS	Indian Creek
Smith	Lance	5	Harrison Central Elementary	Conotton Valley
Smith	Alexis	10	HCJSHS	Conotton Valley
Smith	Sydney	6	Harrison Central Elementary	Buckeye Local
Smith	Nathan	9	HCJSHS	Buckeye Local
Sullivan	Brooke	8	HCJSHS	Indian Creek
Walker	Tailynn	2	Harrison Central Elementary	Buckeye Local
Young	Jenna	11	HCJSHS	Buckeye Local

On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

Use of Facilities

Upon the superintendent's recommendation Mr. Watson made the motion, seconded by Mr. Allen to approve the following use of facility:

Jessica Nign.....Westgate June 5, 6, 2020 (8:00 a.m.- 5:00 p.m.).....Community Yard Sale.... NRC; however, fees may be charged if needed.

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

Items presented by Board Members

Mr. Watson said after the July 1st date the board will reassess the current mass gathering orders from the state of Ohio in collaboration with our county health department and legal counsel and we will make a decision on the July 11 graduation. At that time there will some type of public outreach to keep everybody up to date.

Harrison Hills City Board of Education


Meeting Held June 25, 2020

Mrs. Kenny said one of her favorite things she looked forward to was our school's musical play and how disappointing it was that we could not do that this year. However, she is definitely looking forward to the fall one.

Mrs. Mattern certainly appreciates the students who are doing a nice job following what rules they have to in order to practice.

Adjourn

Mr. Watson made the motion, seconded by Mr. Allen, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.



Approve



Attest